

MEPA CIRCULAR 04/15

- 1 COMMENCEMENT NOTICE FORM
- 2 3D PRINTING

INTRODUCTION

The aim of this circular is to advise stakeholders of the availability of a new Commencement Notice Form; to identify mandatory fields in planning application forms; to remind about important submission requirements and to inform about an additional service consisting of 3D printing.

1. COMMENCEMENT NOTICE FORM

- 1.1 The conditions contained in a development permission normally include the requirement to submit a Commencement Notice to MEPA at least five days prior to the date of commencement of the development being approved.
- 1.2 To date, the Commencement Notice to be compiled is posted to the applicant together with the executable development permission. The form, however, is normally compiled by the perit responsible for the works and there have been instances where the applicant misplaces the form. The form also requires amending in cases of change of ownership and where the perit would be different from the one in charge of the application.
- 1.3 To facilitate the compilation of the form, as of 16th November 2015, a Commencement Notice form will no longer be posted with executable development permissions. Instead, a new Commencement Notice form is being made available on the Authority's website – <http://www.mepa.org.mt/pa-application-forms>. Such forms are to be printed, completed, scanned and uploaded via eApps by the perit, who is responsible for retaining the original copy containing original signatures.
- 1.4 It is important to point out that a completed form needs to be submitted at least five days prior to the date of commencement of any development. Incomplete forms or forms with incorrect entries will not be considered valid. A fine, in line with Schedule D of LN 277/12 (or its replacement) will be imposed when a complete form has not been received within the required timeframe.

4. 3D PRINTING

- 4.1 MEPA wishes to notify its clients, that it is now also providing 3D printing services as detailed in <http://www.mepa.org.mt/3dprinting>.

The size of the printing bed is 10 x 15 x 8 inches (254 x 381 x 203 mm), with a resolution of 600 x 540 dpi and a minimum feature size of 0.004 inches (0.1mm). Average price averages around €1 per cubic cm (excluding VAT and assuming no further works are required on the model) depending on shape size and level of detail required. For a quote or for more information on the printing process kindly contact information.resources@mepa.org.mt.

